

Wing Parish Council

Minutes

of the Wing Parish Council meeting held on Tuesday 27th February 2024 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Present: Cllr H Sunday, Cllr S Davidson, Cllr J Lomas, Cllr Tring and Cllr Daniels.

Buckinghamshire Councillors: Diana Blamires, Ashley Bond and Peter Cooper.

Officer: Claire Power, Clerk and RFO.

Public: 3

Start Time: 8.00pm

24.28 Chair of the Council's Welcoming Statement

Councillor Sunday welcomed everyone to the meeting and thanked them for attending.

24.29 Public Participation

a. A resident enquired about the progress of the 40mph reduction on the A418 by Mill Cottages. Councillor Sunday explained that we had received an update from Councillor Blamires that the data from the speed strips from late 2023 had not been received yet but she was chasing for it. It was also confirmed that the data collected was not specific for a 40mph speed reduction survey and that the Parish Council would need to pay to have a survey carried out if it wanted to progress with the 40mph application.

The new manager for the Wing and Ivinghoe Community Board introduced themselves and that the next Community Board meeting is being held on Tuesday 26th March.

b. Unitary Councillor Reports

Councillor Blamires provided a report containing information about the speed strips on the A418 and that the data will not be able to be used for a 40mph application and the parish council would need to pay for them to be put onto the areas on the A418. It was suggested that the Parish Council apply to the Community Board for the funding but that the structure of the Community Board was changing and may not fund a Highways project. There will be a fruit orchard planted at Wing Woods in the next few weeks.

Buckinghamshire Council have added an additional £5m to repair potholes around the county.

Councillor Cooper gave a report that the meeting with the cabinet member hasn't been set yet, but it should be held soon. There will be major roadworks on the A418 by Wingrave for the replacement of the gas pipes which will take around 6 weeks. The roadworks in Bierton were meant to happen at the same time but have been rearranged to the summer.

24.30 Governance

a. Apologies for Absence

Resolved: To accept the apologies received from Councillor Gilbert.

Resolved: To accept the apologies received from Councillor Tabiner-Crush.

b. Declaration of Interests from Members on Agenda Items

Councillor Sunday declared an interest in the Recreation Ground.

Councillor Davidson declared an interest in the Recreation Ground.

Councillor Daniels declared an interest in the Recreation Ground.

Councillor Lomas declared an interest in the Recreation Ground.

Councillor Tring declared an interest in the Recreation Ground.

c. Dispensations

The Clerk confirmed that all Councillors present have current dispensations to speak and vote on Recreation Ground matters and the dispensations would remain in place until the next election of the Council due in May 2025.

24.31 Parish Reports

a. Representatives on Outside Bodies Reports

i. The written report from Councillor Tabiner-Crush following the Wing Hall Trust meeting on the 19th February was noted.

b. Councillor Reports

Councillor Davidson announced to the meeting that the grant application of £20,000 submitted to the Football Foundation as a contribution towards replacing the fencing with railings has been successful.

Councillor Gilbert provided a report which was read out by the Clerk to the meeting. She has attended the meeting with Ascott Estate with the other councillors regarding footpaths and rights of way and has contacted the owner of the land adjacent to the Chemist re the Bike rack proposal and is awaiting a response. Councillor Lomas helped reinstate the fence on the Recreation Ground again. Councillor Sunday attended the meeting with Ascott Estate and provided details of the proposal discussed. The next meeting is scheduled for the 5th March.

c. Clerks' Report

The written report from the Clerk regarding an update on actions from previous meetings and activities since the last Full Council meeting was noted. (Appendix A)

24.32 Previous Minutes

Resolved: That the minutes of the Parish Council meeting held on Tuesday 30th January 2024 be signed as a correct record of proceedings.

24.33 Planning Applications

To consider submitting a consultee comment for the following application(s):

a. 24/0325/APP – 12A Stewkley Road, Wing

Removal of out-buildings within the rear area and the construction of two additional connected areas attached to the existing building.

Resolved: To submit a 'No Objections' comment.

b. 24/00332/APP – 9 Sirett Close, Wing

Householder application for garage conversion and single storey extension.

Resolved: To submit an objection comment including reference to the Neighbourhood Plan parking spaces policy.

c. 24/00575/APP – The Old House, 5 Aylesbury Road, Wing

Householder application for removal of garage door and infilling opening forming vehicular access, forming new parking area and rebuilding boundary wall. Removal of tree stump.

Resolved: To submit a comment supporting the application on the grounds of road safety and the Design Code and that if the planning officer is minded to approve the application that it is called-in to committee and the Parish Council would want to speak at the meeting.

d. 24/00576/ALB – 5 Aylesbury Road, Wing

Listed building application for removal of garage door and infilling opening forming vehicular access, forming new parking area and rebuilding boundary wall. Removal of tree stump.

Resolved: To submit a comment supporting the application on the grounds of road safety and the Design Code and that if the planning officer is minded to approve the application that it is called-in to committee and the Parish Council would want to speak at the meeting.

e. 24/00603/APP – 23 George Street, Wing

Household application for part single storey, part two storey rear extension.

Resolved: To submit a 'No Objections' comment.

24.34 Recreation Ground Improvements Project

The written report on the progress of the project was noted.

24.35 Highways Devolution

Resolved: To express an interest in Buckinghamshire Council's Highways Devolution offer.

24.36 HRH Portrait

Resolved: To apply for a portrait of HRH and accept the village halls offer to display it. The portrait would remain the property of the Parish Council.

24.37 Consultations

a. **Resolved:** To delegate authority to the Clerk to submit a response to the Buckinghamshire Council's Community Board Boundary Review Consultation.

b. **Resolved:** Not to submit a response to the Buckinghamshire Council's RAF Halton Supplementary Planning Document Consultation.

24.38 Wing Woods Stakeholder Group

a. **Resolved:** To appoint Councillor Tring as the Parish Council representative on the Wing Woods Stakeholder Group being set up by Buckinghamshire Council.

b. **Resolved:** To delegate authority to the Clerk to approve and submit a representative from the Long Spinney Working Party following their meeting and nominating a member.

24.39 HS2 Grant Funding – Puffin Crossing, Aylesbury Road

Resolved: To approve a contribution of £5,000 towards the cost of the Puffin crossing installation on Aylesbury Road, should it be approved to go ahead, from the General Reserves budget.

24.40 Small Grant Applications

No Small Grant applications were received from local organisations.

24.41 Account Balances and Payments

a. The bank reconciliations for January were agreed as received and noted.

b. **Resolved:** To authorise the list of payment transactions for February totalling £8,066.10. (Appendix B)

24.42 Co-Option for Parish Councillor Vacancies

An application was received on the afternoon of the meeting. The applicant attended the meeting and was asked to introduce themselves and why they would like to become a Councillor.

Resolved: To defer this item to the extraordinary meeting that will be held during the month so the Co-option policy is followed.

24.43 Date of Next Meeting

Tuesday 26th March 24 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Close of meeting: 9.35pm

Signed: _____

Date: _____

- Various E-mails circulated from:
 - Buckinghamshire Council
 - Buckinghamshire and Milton Keynes Association for Local Councils
 - National Association of Local Councils
- Actions from previous meetings
 - New bins were ordered for the recreation ground, one has been delivered with the other on a longer lead time.
 - The recreation ground fencing map was sent to the Unitary Councillors.
 - The large hall has been booked for Saturday 18th May for the Annual Parish Meeting.
 - A letter has been sent to the new residents of 8 Beech Tree Lane explaining the Council own the land around the property and the maintenance schedule.
 - A letter to the Planning Department in support of the pre-application changes to 5 Aylesbury Road has been sent.
 - The two suppliers chosen to be put forward for the FA grant funding were contacted asking for their quote to just show the railings element so they were clearer on the application. These were received and used when the grant funding application was submitted.
- Recreation Ground
 - Attended the pavilion on Monday 5th February for the Fire Alarm 6 monthly service to be carried out.
 - The Fire Risk Assessment report has been received and circulated to Councillors. The recommendations will be put to the Council at the March meeting.
 - Attended the pavilion on Tuesday 27th February for the delivery of the new kiosk.
- Streetlights

The following streetlights were reported as faulty during the month:

 - At report was received from Buckinghamshire Council that the streetlight by the steps on Orchard Way was not working. Our contractor attended the site and replaced the photocell.

Updates on previously reported faulty streetlights:

 - At the junction of Soulbury Road and High Street, Burcott – Our contractor attended the site and confirmed there is no power. It was reported to UK Power Networks on 6th February. They should attend the fault within 25 working days. An update email was sent to the resident who reported the fault.
 - Outside Ivy Cottage, High Street, Burcott – The contractors attended the fault, trimmed the tree and replaced the photocell.
- Clerk's delegated authority was used to:
 - Purchase a new bin liner to replace the one at Moorlands at a cost of £35 plus delivery and VAT.
 - Purchase new bins for outside Londis and the fish and chip shop were ordered at a cost of £190 each plus vat for the bin and the share of the delivery.
 - Order a title registry report from the Land Registry for the land outside the pharmacy to be able to contact the owner to seek permission to install a bike rack. The report cost £3.
 - Ask the handyperson to carry out maintenance around the parish including making the shelter on the recreation ground safe, cleaning out the bus shelters and fitting a new hinge on the gate at the Meadow Way play area.
 - Top-up the Clerk's mobile phone with £5 to cover calls not included in the contract.
 - To purchase a new mobile phone to replace the existing one as it kept freezing at a cost of £104.38 plus £8.99 for a glass screen protector and case.
- There were several reports each week about litter bins that had been missed during the weekly emptying schedule. They were reported to Streetscene at Buckinghamshire Council who came out to empty them.
- The newsletter article was written and submitted to What's On In Wing. It included information on becoming a Parish Councillor, save the date for the Annual Parish Meeting, the Projects and Fundraising Co-Ordinator role and a general overview of the Council's latest activities.
- A meeting arranged with our new Community Board manager for Wednesday 31st January in the parish office was rescheduled for 7th February. The meeting was very productive and covered a range of topics from our projects (current and thoughts for the future), local community groups, how the community board works and grant applications for the bike racks project and also about the application for the fencing of the recreation ground.
- Report received from our website hosting company that the issue with the website has been fixed and the full website has now been restored.
- Information on the BC Planning Forum taking place on Tuesday 27th February via Teams was circulated to Councillors.
- The Spring Newsletter from CPRE was circulated to Councillors.

- Following confirmation from a majority of Councillors, a place was booked for the Clerk on the Councillor recruitment, induction and retention seminar on the 8th March being run by BMKALC.
- Email correspondence with Buckinghamshire Council regarding the remaining S106 funding has taken place to say that we would be claiming the remaining funds in the 2024-25 financial year.
- Following comments made at the January meeting, the bonfire on the land off Stewkley Road was reported to Buckinghamshire Council and the Environmental Health team are to investigate.
- A poster received from Florence Nightingale Hospice regarding the Forever Flowers event taking place at Waddesdon Manor from 15th – 28th April was received and will be displayed on the parish noticeboards. The poster has been placed on our Facebook page.
- A meeting took place with Ascott regarding the footpaths being used by the public but not on the definitive footpath list. The Council have put forward a proposal including either an amendment to one of the current definitive footpaths that goes diagonally across a field so it goes around the perimeter or that livestock are not kept in that particular field, that a permissive footpath is allowed along the field by Well Lane that goes through the wooded area and to ask the possibility of a permissive footpath at the edge of the parish along the stream to create a circular walk around the parish. The next meeting is scheduled for Tuesday 5th March for feedback from Ascott estate.
- Information about the Heritage Open Days was circulated to Councillors and to the Wing Heritage Group.
- A request from NBPPC regarding a question to the Growth, Infrastructure and Housing Select Committee was circulated to Councillors for their comments.
- Assisted in securing the documentation required for the FA grant application form.
- Carried out a land registry search, purchased the title registered document and wrote a letter to enable Councillor Gilbert to contact the owner of the land by the pharmacy to request permission to install a bike rack.
- A resident came into the office and reported a couple of manhole covers where the tarmac had worn away/ had holes around them. They were reported on FixMyStreet.
- Confirmation was received from the Elections team at Buckinghamshire Council that they did not receive the required requests for an election, so the Council is able to co-opt for the vacancy created by the resignation of Councillor Kellner.
- BMKALC sent an email requesting nominations for the Royal Garden Party. A nomination was sent for Councillor Lomas to attend the Garden Party.
- Information on changes regarding safeguarding have been received, which will be reviewed and added into the Council's policy if it is relevant.
- Councillor Blamires sent through an update regarding the rumble strips placed outside Mill Cottages and Ascott House towards the end of last year. The data hasn't been received as yet and Councillor Broadbent has advised that the data collected was not specific to a 40mph zone application so the Parish Council would need to pay (but could apply to the Community Board) to have rumble strips placed in both areas to collect the data required to apply.
- The brambles in Jubilee Green haven't been cut back yet due the wet weather making the ground too wet to have the machinery on site, but the ground care team are regularly assessing the situation and will clear them as soon as possible. The tree risk assessment is scheduled for 6th March but will need to be postponed if the brambles are still in place.
- Correspondence received from residents:
 - A resident emailed about the state of the road from Burcott to Liscombe Park. Information was provided that the Council have been advised by Buckinghamshire Council that the resurfacing of the road is included in the budget for the next financial year and could be carried out by the end of 2024.
 - A resident enquired about becoming a Parish Councillor so the Co-option policy was sent to them.
 - A resident has complained about the Council land on Friendship Lane that it looks untidy, especially with residents refuse bins being left in the green space instead of put away in the storage area.
 - A resident reported that following the roadworks at the Leighton Road entrance to the village on the A418, there was an excessive amount of takeaway wrappers left lying around. This was passed onto the Unitary Councillors.

Report written by: Claire Power

Dated: 26th February 2024

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT FEBRUARY 2024				
Payee	Description	Pay't Method	Amount (£)	VAT (£)
Wing Hall Trust	Office Rent - Mar 24 - Inv 106037	SO	£ 390.00	
Goldleaf Groundcare	Grounds Maintenance - Feb 24 - Inv 13737	SO	£ 1,174.50	£ 195.75
Joanna Craig Website	Website Hosting and SSL Certificate - Feb 24 - Inv	SO	£ 19.50	
SSE	Unmetered Streetlight Electricity - Dec 23- IV00296730	DD	£ 364.47	£ 23.70
Salaries	Clerk Salary & Exps, Litter Collection and NEST - Feb 24	electronic	£ 2,570.48	£ 17.40
HMRC	NIC & PAYE - Feb 24	electronic	£ 625.28	
Wing Hall Trust	Small Hall Hire 27/02/24 - Inv 106038	electronic	£ 38.40	
Darren Pearce	Tidy up bus shelters, made rec ground shelter safe and fitted new gate hinge to Meadow Way play area - Inv 24/008	electronic	£ 80.95	
Sparkx	Faults Call Out, Dead supply LP009 (Soulbury Rd/High St Burcott), Tree trim and new photocell LP180 (High St Burcott), new photocell LP027 (Orchard Way)	electronic	£ 390.00	£ 65.00
Fire Guard Services	Installation of Fire Extinguishers - Inv FM7339	electronic	£ 600.00	£ 100.00
Fire Guard Services	Fire Risk Assessment - Inv-22736	electronic	£ 360.00	£ 60.00
Fire Guard Services	Fire System Service - Inv-22877	electronic	£ 396.00	£ 66.00
Direct 365	Quarterly Bin Rental - 0001800942	electronic	£ 177.25	£ 29.54
Kingfisher Direct	3x Hooded Top Litter Bin 90l with steel liners - Inv 0001493126	electronic	£ 684.04	£ 114.01
Wicksteed Leisure	Spare parts to repair Springer from JG - Inv 0000824404	electronic	£ 100.63	£ 16.77
No Butts Bins (NBB)	New steel bin liner	electronic	£ 51.30	£ 8.55
Wing Football Club	Pavilion Electricity - January	electronic	£ 43.30	
			£ 8,066.10	