

Wing Parish Council

Minutes

of the Wing Parish Council meeting held on Tuesday 30th April 2024 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Present: Cllr H Sunday, Cllr J Lomas, Cllr L Tabiner-Crush, Cllr Tring, Cllr L Gilbert and Cllr Daniells.

Officer: Claire Power, Clerk and RFO.

Public: 1

Start Time: 8.00pm

24.71 Chair of the Council's Welcoming Statement

Councillor Sunday welcomed everyone to the meeting.

24.72 Public Participation

- a. A member of the public expressed their frustration regarding the lack of communication from Buckinghamshire Council about the 40mph outside Mill Cottages.
- b. Unitary Councillor Reports
Councillor Blamires, Councillor Bond and Councillor Cooper sent their apologies to the meeting as they were attending the Annual Meeting of Aston Abbots.

24.73 Governance

- a. Apologies for Absence
No apologies for absence were received.
- b. Declaration of Interests from Members on Agenda Items
Councillor Sunday declared an interest in the Recreation Ground.
Councillor Lomas declared an interest in the Recreation Ground.
Councillor Tabiner-Crush declared an interest in the Recreation Ground.
Councillor Gilbert declared an interest in the Recreation Ground.
Councillor Tring declared an interest in the Recreation Ground.
Councillor Daniels declared an interest in the Recreation Ground.
- c. Dispensations
The Clerk confirmed that all Councillors present have current dispensations to speak and vote on Recreation Ground matters and the dispensations would remain in place until the next election of the Council due in May 2025.

24.74 Parish Reports

- a. Committee Reports
The drafted minutes of the Finance, HR and Legal Committee meeting held on Wednesday 17th April 2024 were noted.
- b. Representatives on Outside Bodies Reports
 - i. The written report from Councillor Tabiner-Crush following the Wing Hall Trust meeting on the 15th April was noted.
 - ii. The written report from Councillor Tring following the North Bucks Parishes Planning Consortium meeting on the 17th April 2024 was noted.
 - iii. The written report from Councillor Tring and the representative from Long Spinney working party following the Wing Woods Stakeholders meeting was noted.
 - iv. Councillor Tring gave a verbal report following the Parish Liaison meeting on the 24th April 2024 which mainly focused on the Street Traders Policy Consultation.
- c. Councillor Reports
Councillor Tabiner-Crush provided information on the issues reported on FixMyStreet since the last meeting and ones that have been chased as they are outstanding.
Councillor Gilbert provided a report on the Biodiversity meeting held at Buckinghamshire Council and how the Parish Council can get involved.
- d. Clerks' Report
Resolved: To defer the report from the Clerk regarding an update on actions from previous meetings and activities since the last Full Council meeting to the next Council meeting.

24.75 Previous Minutes

Resolved: That the minutes of the Parish Council meeting held on Tuesday 26th March 2024 be signed as a correct record of proceedings.

At this point in the meeting, the Chair of the Council moved to agenda item 24.82

24.82 Community Board Funding Application

Resolved: To apply to the Community Board for £2,000 of grant funding to pay for the speed surveys and assessments to extend the 40mph speed limit outside Ascot House and reduce the speed limit to 40mph on the A418 from the 30mph leaving Wing down past Mill Cottages.

The meeting then carried on with the agenda items in order.

24.76 Planning Applications

- a. 24/01087/AHR – Fields, To The East Of Soulbury Road North Of Soulbury Road Farm, Wing
Removal of 255m section of hedgerow.

Resolved: To submit a 'No Objections' comment.

24.77 Small Grant Applications

Resolved: Not to award the Small Grant application received from Wing Football Club as the Council has already awarded a grant to the Football Club for the same project.

24.78 Neighbourhood Plan Review

Resolved: To defer the endorsement of the Wing Neighbourhood Plan Review document and the agreement for it to be sent to Buckinghamshire Council to be screened before going out for a Regulation 14 Consultation with the Environment Strategy and the Design Code to the next Council meeting.

24.79 Recreation Ground Improvements Project

- a. A verbal report on the progress of the project was given by Councillor Sunday. The report gave information on the outstanding work under the Healthmatic contract and the progress on the installation of the new power supply.
- b. **Resolved:** To approve the removal of the remaining vegetation around the A418 perimeter of the recreation ground by the Council's ground care contractors at a cost of £950 plus vat.
- c. Following a request received from the Football Club to display signs on the side of the football pavilion, including a space for advertising, the Council have asked for additional information on the size, materials etc before making a decision.

24.80 D-Day Celebrations

- a. **Resolved:** To purchase a D-Day 80 flag at a cost of £19.99 and 25 lamp post signs at £111.99, both plus vat.
- b. **Resolved:** To delegate making the arrangements for the D-Day Celebration on Thursday 6th June to the Clerk.

24.81 Jubilee Green Working Party

Resolved: To adopt the drafted Jubilee Green Working Party terms of reference with the additions of

- adding the Clerk to the working party
- adding the following responsibilities:
 - Set up focus groups
 - Apply for grant funding for the project
 - Liaise with companies regarding play equipment

Agenda item 24.82 was moved to earlier in the meeting after item 24.75.

24.83 Review 2023-24 Year End Accounts

- a. The 2023-24 Year End accounts were confirmed as received and noted.
- b. **Resolved:** To accept the recommendation from the Finance, HR and Legal Committee on the movement of underspend as follows, £6,300 to the earmarked reserves, £21,081.32 to general reserves and increase the 2024-25 budget for the items approved for spend during 2023-24 that are pending of £99,895.76.

24.84 Asset Register

Resolved: To defer the review the Council's updated asset register to the next Council meeting.

24.85 Investment of Reserves

- a. **Resolved:** To defer the consideration of adopting the draft Investment Policy to the next Council meeting.
- b. **Resolved:** To defer the consideration of savings account options for earning income on the Council's reserves, including the commuted sums to the next Council meeting.

24.86 Account Balances and Payments

- a. **Resolved:** To defer the receiving of the bank reconciliations for March to the next Council meeting.
- b. **Resolved:** To authorise the list of payment transactions for April. (Appendix A)

At this point in the meeting the Council **resolved** to close the meeting to the public and press due to the confidential matter.

- c. The Council's litter picking contract and the Handyperson Contract were reviewed.

Resolved: To cease the litter picking contract with immediate effect as it exceeds the needs of the Council.

24.87 Date of Next Meeting

Tuesday 28th May 24 at 8pm in the Small Hall, Wing Village Hall, Leighton Road, Wing.

Meeting Close: 9.14pm

WING PARISH COUNCIL - ACCOUNTS FOR PAYMENT APRIL 2024				
Payee	Description	Pay't Method	Amount (£)	VAT (£)
Wing Hall Trust	Office Rent - May 24 - Inv 106078	SO	£ 390.00	
Goldleaf Groundcare	Grounds Maintenance - Apr 24 - Inv 13860	SO	£ 1,221.95	£ 203.66
SSE	Unmetered Streetlight Electricity - Feb 24 - IV	DD	£ 340.98	
SSE	Unmetered Streetlight Electricity - Mar 24- IV00736214	DD	£ 365.47	£ 23.77
Joanna Craig	Website Hosting - Mar 24 - Inv 5677	SO	£ 19.50	
Joanna Craig	Website Hosting - Apr 24 - Inv 5715	SO	£ 19.50	
Salaries	Clerk Salary & Exps, Litter Collection and NEST - Apr 24	electronic	£ 3,105.37	
HMRC	NIC & PAYE - Apr 24	electronic	£ 847.70	
Darren Pearce	Fitted News Bins - Inv 24/011	electronic	£ 60.00	
Darren Pearce	Fitted Bin to Railings and Swept Glass from Outside Old Pavilion - Inv 24/012	electronic	£ 50.00	
Wing Hall Trust	Small Hall Rental 30.04.24 - Inv 106098	electronic	£ 38.40	
BMKALC	Councillor Recruitment, Induction and Retention - 8.3.24 - C Power - Inv 5177	electronic	£ 50.00	
BMKALC	BMKALC and NALC Annual Subscription 2024-25	electronic	£ 463.47	
NBPPC	North Bucks Parishes Planning Consortium - Annual Subscription	electronic	£ 20.00	
Sampson & Partners Fencing	Remove existng fence and replace with railing and a self-closing gate and install security fencing and gate at the side of the pavilion. Inv 5425	electronic	£ 36,261.60	£ 6,043.60
Goldleaf Groundcare	Removal of Brambles and Works to Trees at Jubilee Green - Inv 13890	electronic	£ 4,080.00	£ 3,400.00
Buckinghamshire Best Kept Village Competition	Best Kept Village Competition Entry 2024	electronic	£ 25.00	
Patrick Stileman	Tree Inspection and Tree Risk Assessment Report - Inv 13953	electronic	£ 3,684.00	£ 614.00
Unity Trust Bank	Bank Fees 05.12.23-04.03.2024	electronic	£ 25.65	
Lin Gilbert	Mileage and Parking - Training in Aylesbury	electronic	£ 12.65	
Liz Tring	Fuel Enhancer for Long Spinney	electronic	£ 4.00	
Helen Sunday	Padlock for Rec Ground Pavilion Gate	electronic	£ 10.00	
			£ 51,095.24	